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☐ EMERGENCY RULE ☒ NOTICE OF INTENT ☐ RULE ☐ POTPOURRI

REFER TO INSTRUCTIONS ON REVERSE SIDE

This is your authority to publish in the (month) September, 20 25 Louisiana Register the document indicated above.

Office of Economic Development

Office/Board/Commission promulgating this document

Anne G. Villa **Deputy Secretary/CFO**

(name)

(title)

Name and title of person whose signature will appear in the publication (at the end of the document)

Louisiana Economic Development

Department under which office/board/commission is classified

Leticia Johnson **342-3000**

(name)

(phone)

(fax)

Name, phone number, and FAX number of person to contact regarding this document

Leticia.Johnson@la.gov

E-mail address of contact person

Office of Women's Business Enterprise

Short descriptive listing for this document to be used in the Louisiana Register's TABLE OF CONTENTS/INDEX

Important: If submitting both an Emergency Rule (ER) and a Notice of Intent (NOI) to be published this month, AND if the rule text in the ER is identical to the rule text in the NOI, check here: ☐

File name

Anne G. Villa

Signature of Agency Head or Designee

Anne G. Villa, Deputy Secretary/CFO

Print Name and Title of Agency Head or Designee

CERTIFICATION OF AVAILABLE FUNDS

DOCUMENT # _____

LAGOV AGENCY: I certify the availability of fiscal year 2026 appropriated funds for the payment of the above referenced publication and authorize the processing of an Interagency Billing with the following coding on the 30th of the month of the publication. Attach supplemental sheet for additional lines of coding.

| | | | | | | | |
|----------------------|-----------------------|--------------------|--------------|-------------------|------------|-----------------------|-------------------|
| 252 | | 2501011000 | | 2500000000 | | | |
| Business Area | General Ledger | Cost Center | Grant | Fund | WBS | Internal Order | Functional |

NON-LAGOV AGENCY: I certify the availability of fiscal year 26 appropriated funds for the payment of the above referenced publication and agree to place corresponding invoice in line for payment upon receipt.

Billing Contact Information:

Louisiana Economic Development

Agency Name

Taylor Richard

Agency Contact Person for Billing

Taylor.Richard@la.gov

Agency E-Mail Address for Billing

Taylor Richard 342-9658
Signature of Agency Head or Designee - Phone #

NOTE: Detailed billing information will be provided via a publishing invoice sent to the Billing Contact Information provided.

NOTICE OF INTENT

Louisiana Economic Development Office of Economic Development

Office of Women's Business Enterprise (LAC 19: I. Chapters 1-5)

Louisiana Economic Development ("LED"), Office of Economic Development, authorized by and pursuant to the provision of the Administrative Procedure Act, R.S. 49:950 et seq., and R.S. 36:104, hereby give notice of their intent to repeal Rules for the administration of the Office of Women's Business Enterprise.

In accordance with the Office of Governor Executive Order No. JML 25-038, LED reviewed and evaluated these program rules and determined them to be obsolete and unnecessary and therefore seeks their repeal.

Title 19 CORPORATION AND BUSINESS Part I. Office of Women's Business Enterprise

Chapter 1. General Provisions

§101. Statement of Policy

Repealed.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), repealed by Louisiana Economic Development, Office of Economic Development, LR.

§103. Definitions

Repealed.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), repealed by Louisiana Economic Development, Office of Economic Development, LR.

Chapter 3. Certification

§301. Delegation

Repealed.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October, 1984), repealed LR.

§303. Procedure

Repealed.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), amended by the Department of Economic Development, Division of Minority and Women's Business Enterprise, LR 15:961 (November 1989), repealed by Louisiana Economic Development, Office of Economic Development, LR.

§305. Disapproval of Women-Owned Businesses

Repealed.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), repealed by Louisiana Economic Development, Office of Economic Development, LR.

Chapter 5. Appeal Procedures

§ 501. Appeal Procedures

Repealed.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:791 (October 1984), repealed by Louisiana Economic Development, Office of Economic Development, LR.

Family Impact Statement

The proposed Rule is not anticipated to have an impact on family formation, stability, and autonomy as described in R.S. 49:972.

Poverty Statement

The proposed Rule is not anticipated to have an impact on poverty as described in R.S. 49:973.

Provider Impact Statement

The proposed Rule is not anticipated to have an impact on providers of services as described in HCR 170 of the 2014 Regular Legislative Session.

Small Business Analysis

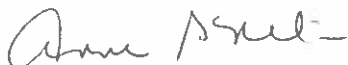
Pursuant to R.S. 49:965.6, methods for reduction of the impact on small business, as defined in the Regulatory Flexibility Act, have been considered when creating this proposed Rule. This proposed Rule is not anticipated to have an adverse impact on small businesses.

Public Comments

Interested persons should submit written comments on the proposed Rules to Stephanie Hartman, Louisiana Economic Development, 617 North 3rd Street, 11th Floor, Baton Rouge, LA 70802 or via email to Stephanie.Hartman@LA.GOV. All comments must be received no later than close of business day, **October 30, 2025**.

Public Hearing

A meeting for the purpose of receiving the presentation of oral comments on the Notice of Intent will be held at **11:00 AM on November 3, 2025** in the La Belle Conference Room at the LaSalle Building, 617 North 3rd Street, Baton Rouge, LA 70802. All interested persons will be afforded an opportunity to submit data, views, or arguments, orally or in writing, at said hearing. Individuals with disabilities who require special services should contact Dawn Thibodeaux at least two (2) working days in advance of the hearing. For assistance, call 225.342.3740 (voice and TDD) or email dawn.thibodeaux@la.gov.



Anne G. Villa:
Deputy Secretary/CFO, LED

Title 19
CORPORATION AND BUSINESS
Part I. Office of Women's Business Enterprise

Chapter 1. General Provisions

§101. Statement of Policy

~~A.—The Louisiana Small Business Procurement Act requires that, for each fiscal year, an amount not to exceed 10 percent of the value of anticipated total state procurement of goods and services be set aside for awarding to small businesses. In addition to this amount, 10 percent of that 10 percent will be set aside for awarding to Louisiana small, women-owned businesses.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984) ~~LR~~.

§103. Definitions

~~A.—For the purpose of these rules and regulations the following words have the meanings indicated:~~

~~*Control*—exercising the power to make policy decisions.~~

~~*Operate*—being actively involved in the day-to-day management of the company.~~

~~*Small Business*—a business as defined by the Small Business Administration of the United States government which for the purposes of size eligibility or other factors meets the applicable criteria set forth in 13 Code of Federal Regulations, Part 121, as amended, and which has its principle place of business in Louisiana.~~

~~*Women-Owned Business*—a business that is at least 51 percent owned by a woman or women who also control and operate it.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), ~~Louisiana Economic Development, Office of Economic Development, LR~~.

Chapter 3. Certification

§301. Delegation

~~A.—The commissioner of administration has delegated to the Louisiana Office of Women's Business Enterprise the authority to certify that a business is woman-owned in accordance with R.S. 39:1738.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October, 1984), ~~Louisiana Economic Development, Office of Economic Development, LR~~.

§303. Procedure

~~A.—Companies must complete all portions of the certification materials and return them as specified in the following Subsections in order to be considered for certification under the women's set-aside program.~~

~~B.—The following documents plus any specified attachments constitute the certification materials required from women-owned companies interested in providing goods, services or supplies under R.S. 39:1551-1755.~~

~~1.—Certification Résumé (Form Number DA 3302: Revised 4/85) which must be completed and returned to the Department of Economic Development, Division of Minority and Women's Business Enterprise, Box 94185, Baton Rouge, LA 70804 9185. The following attachments must accompany the Certification Résumé when it is submitted:~~

~~a.—legal ownership documents (articles of incorporation, partnership agreements, stock ownership/distribution agreements), financial statements of the company which indicate the ownership of major assets as well as the principal stockholders in the corporation (stock certificates), company balance sheets, federal income (business) tax statements for the past three years (or as applicable), state and city licenses (whichever applicable), a copy of the bank signature card for the business, résumé of corporate shareholders and employees, organizational chart, equipment/building ownership and/or rental documents, supplier contract and relationship between distributor and prime contractor (if applicable), and any additional legal documents that would reflect ownership and control;~~

~~b.—all information requested on the Certification Résumé must be supplied, and the document itself must be notarized, as indicated, prior to submittal;~~

~~c.—requests for a waiver of certain requested information in §303.B.1.a, not applicable to certain business structures, must be accompanied by a justification statement.~~

~~C.—Misrepresentation of any of the information submitted is in violation of Act 713.~~

~~D.—For women vendors interested in providing professional, personal or consulting services under R.S. 39:1481-1526, or who are interested in construction contract work in connection with public works projects under R.S. 38:2184-2317, the following documents, plus specified attachments, shall constitute the required certification materials:~~

~~1.—Certification Résumé (Form Number DA 3302 Revised 4/85) plus attachments as specified in §303.B.1.a;~~

~~2.—a listing, on company letterhead, of the subject areas of expertise of the vendor company; résumés of key personnel; and a list describing previous work done in each subject area with sufficient identification of the client with a contact person (name, title, business address, telephone number) for each client listed, so that references might be obtained;~~

~~3.—all of the above materials must be submitted directly to the Division of Minority and Women's Business Enterprise for certification of these vendors.~~

~~E.—Newly established businesses (operating less than one year) and potential businesses seeking interim certification for the purpose of obtaining a loan through the Louisiana Economic Development Corporation should submit a business plan with a cover letter requesting a waiver for documents that do not apply in §303.B and C.~~

~~F.—The Louisiana Department of Transportation and Development will continue to certify, in accordance with its own procedures, women owned business contractors who wish to perform work under Chapter 1 of Title 48. The Division of Minority and Women's Business Enterprise will accept such certifications as equivalent to its own.~~

~~G.—Additional documents/information may be requested of applicants upon review of their applications.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), amended by the Department of Economic Development, Division of Minority and Women's Business Enterprise, LR 15:961 (November 1989), Louisiana Economic Development, Office of Economic Development, LR.

§305. Disapproval of Women-Owned Businesses

~~A.—The director of the Louisiana Office of Women's Business Enterprise shall either approve or disapprove businesses for certification. If a business is disapproved for certification as a woman owned business, a letter will be sent to the named owner(s) of the business stating the reason(s) for disapproval. A copy of the disapproval form will~~

~~remain on file at the Louisiana Office of Women's Business Enterprise, and a second copy will be forwarded to the State Purchasing Office and retained there for their records.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:790 (October 1984), Louisiana Economic Development, Office of Economic Development, LR.

Chapter 5. Appeal Procedures

§501. Appeal Procedures

~~A. If a business owner is aggrieved by a disapproval, she has 15 days after receiving the disapproval letter to provide additional information, explanation, or clarification to the Louisiana Office of Women's Business Enterprise, Box 94095, Baton Rouge, LA 70804-9095. The business owner may provide this information either through a letter to this office or may request a hearing with the director of the Louisiana Office of Women's Business Enterprise. This information will be reviewed in conjunction with the original form submitted and a final determination will be made. The business owner will be notified in writing within 15 days of this final determination. Any business owner who is still aggrieved after the final determination of the director of the Louisiana Office of Women's Business Enterprise may request that the commissioner of administration review the record and the written determination. The request for this review shall be submitted in writing 15 days of receipt of the director's final determination and shall contain detailed reasons for the objection to the final ruling.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:1735.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Division of Administration, Office of Women's Business Enterprise, LR 10:791 (October 1984), Louisiana Economic Development, Office of Economic Development, LR.

FISCAL AND ECONOMIC IMPACT STATEMENT
FOR ADMINISTRATIVE RULES

| | | | |
|-----------------------------|------------------------------|-------------------------|--|
| Person Preparing Statement: | <u>Leticia Johnson</u> | Dept.: | <u>Economic Development</u> |
| Phone: | <u>(225) 342-3000</u> | Office: | <u>Office of Economic Development</u> |
| Return Address: | <u>617 North Third St.</u> | Rule Title: | <u>Office of Women's Business Enterprise</u> |
| | <u>Baton Rouge, LA 70802</u> | | |
| | | Date Rule Takes Effect: | <u>Upon promulgation</u> |

SUMMARY
(Use complete sentences)

In accordance with Section 961 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

The proposed repeal of the rules is not anticipated to result in any direct material effect on governmental expenditures or savings to state or local governmental units.

The proposed rule change repeals the Office of Women's Business Enterprise (program). The program was initially under the Office of the Governor and later created within Louisiana Economic Development (LED). However, the program has not been implemented within LED for decades. The proposed repeal better aligns Title 19, Part I, as required by the Office of the Governor Executive Order No. 25-038, and aligns with current practices.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

The proposed repeal is not anticipated to affect revenue collections for state or local governmental units.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS, SMALL BUSINESSES, OR NON-GOVERNMENTAL GROUPS (Summary)

There are no anticipated costs to directly affected persons, small businesses, or non-governmental groups.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

There is no anticipated effect on competition and employment.

Anne Villa
Signature of Head or Designee

Anne G. Villa, Deputy Secretary/CFO
Typed Name & Title of Agency Head or Designee

Sept 2, 2025
Date of Signature

Alan M. Bradley
Legislative Fiscal Officer or Designee

9/3/25
Date of Signature

**FISCAL AND ECONOMIC IMPACT STATEMENT
FOR ADMINISTRATIVE RULES**

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

The proposed rule change repeals the Office of Women's Business Enterprise (program), which was created to provide opportunities for qualified women-owned businesses in public works and for qualified enterprises. The Office of Women's Business Enterprise was initially under the Office of the Governor and later created within LED. However, there has been no participation in this program, as the program has not been implemented within LED for decades.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

Pursuant to the Office of Governor Executive Order No. 25-038, the proposed rule, last promulgated in October of 1984, is being repealed.

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

The proposed rule changes are not anticipated to result in an increase of governmental expenditures for the state.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase? **N/A**

(a) _____ YES. If yes, attach documentation.

(b) _____ NO. If no, provide justification as to why this rule change should be published at this time

**FISCAL AND ECONOMIC IMPACT STATEMENT
WORKSHEET**

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

| COSTS | FY 26 | FY 27 | FY 28 |
|------------------------|--------------|--------------|--------------|
| PERSONAL SERVICES | \$0 | \$0 | \$0 |
| OPERATING EXPENSES | \$0 | \$0 | \$0 |
| PROFESSIONAL SERVICES | \$0 | \$0 | \$0 |
| OTHER CHARGES | \$0 | \$0 | \$0 |
| EQUIPMENT | \$0 | \$0 | \$0 |
| MAJOR REPAIR & CONSTR. | \$0 | \$0 | \$0 |
| TOTAL | \$0 | \$0 | \$0 |
| POSITIONS (#) | 0 | 0 | 0 |

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

The proposed repeal of the rules is not anticipated to result in any direct material effect on governmental expenditures or savings for state or local governmental units. There will be no need for any administrative duties to be carried out utilizing any existing staff and/or resources at the LA Economic Development (LED), brought about by the proposed repeal.

3. Sources of funding for implementing the proposed rule or rule change.

| SOURCE | FY 26 | FY 27 | FY 28 |
|-----------------------|--------------|--------------|--------------|
| STATE GENERAL FUND | \$0 | \$0 | \$0 |
| AGENCY SELF-GENERATED | \$0 | \$0 | \$0 |
| DEDICATED | \$0 | \$0 | \$0 |
| FEDERAL FUNDS | \$0 | \$0 | \$0 |
| OTHER (Specify) | \$0 | \$0 | \$0 |
| TOTAL | \$0 | \$0 | \$0 |

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

Yes, the agency currently has sufficient funds to implement this action.

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

There will be no costs or savings to local government from the actions of the proposed rule change.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

No sources of funding of local government will be affected.

FISCAL AND ECONOMIC IMPACT STATEMENT
WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

| REVENUE INCREASE/DECREASE | FY 26 | FY 27 | FY 28 |
|------------------------------|-------|-------|-------|
| STATE GENERAL FUND | \$0 | \$0 | \$0 |
| AGENCY SELF-GENERATED | \$0 | \$0 | \$0 |
| DEDICATED | \$0 | \$0 | \$0 |
| FEDERAL FUNDS | \$0 | \$0 | \$0 |
| LOCAL FUNDS | \$0 | \$0 | \$0 |
| TOTAL | \$0 | \$0 | \$0 |

*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

The proposed repeal is not anticipated to affect revenue collections for state or local governmental units.

**FISCAL AND ECONOMIC IMPACT STATEMENT
WORKSHEET**

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS, SMALL BUSINESSES, OR NONGOVERNMENTAL GROUPS

- A. What persons, small businesses, or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

No persons, small businesses, or non-government groups will be directly affected by the proposed repeal, as there has been no participation in this program.

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

There is no direct anticipated impact on receipts and/or income resulting from this rule repeal to these groups.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

The proposed repeal of the rules is not anticipated to impact competition and employment in the public or private sectors.